

## GENERAL TERMS AND CONDITIONS HANDWERKBEURS ZWOLLE 2018

### Organization:

The Handwerkbeurs is organized by Event Events Second Events  
The correspondence address is:  
Second Events, The Port 1, 9468 CP Annen, The Netherlands  
Phone 0031 (0)592 273 903  
E-mail: info@second-events.nl  
Website: www.handwerkbeurs.nl and www.second-events.nl

### Opening hours public offer:

Thursday 12 February 2018: 10:00 - 17:00  
Friday 13 February 2018: 10:00 - 17:00  
Saturday 14 February 2018: 10:00 - 17:00  
Sunday 15 February 2018: 10:00 - 16:00

### 1. ACCESS PRICE

Subject to reservation, the entrance fee of Handwerkbeurs in Zwolle is € 10,00 per person. The parking is free for both exhibitors and visitors.

### 2. EXPOSURE CARDS

To the exhibitors, 4 free exhibitors cards per stand unit (6 m<sup>2</sup>) are made available to stand staff and upgrade and restoration. For each contracted 6 square meter stand space above the first 6 m<sup>2</sup>, the participant receives one additional participant card free of charge. Participant cards may only be provided to persons belonging to the company's organization or organization. In case of abuse, the cards can be withdrawn immediately by the organizers. More participant cards are available at € 5, - per piece excluding VAT.

### 3. BUILDING, FITTING AND IMPROVING THE STANDS

Own stand-up. The building of its own building can be done on Wednesday February 14, 2018 from 09:00 to 22:00. Cars are not allowed in the halls.

Standunit (booth incl. walls) Zwolle. The installation of the stands (stand incl. Ready-made stand-up) can take place on Wednesday February 14, 2018 from 12:00-22:00. Cars are not allowed in the halls.

Clearing all stands Zwolle. It is STRONGEST prohibited on the last trading day during the opening hours of the stock exchange with the clearing / breaking of the stand. Removal of the goods as well as dismantling of the stands must take place on Sunday 15 February 2018 from 16:00 to 22:00.

### 4. ACCEPTANCE OF PARTICIPANTS AND PAYMENT

Eventcompany Second Events, hereinafter referred to as the organization, reserves the right to not accept certain notifications without giving reasons. Participants can be shops, retailers, online stores, manufacturers, agents, importers, wholesalers, exporters, publishers and other service providers. The participant is recognized as such if the total amount due, plus VAT, has been paid within the stipulated payment period. When no payment is received, the participant will be refused on the show. All collection fees resulting from non-timely delivery of notes are entirely for the participant's account. The extrajudicial collection fee is fixed at 25% of the amount due by the participant with a minimum of € 135, -. In case of late payment of the invoice sent, the organization is entitled to charge an interest rate of 2% per month from the due date of the note.

### 5. ALLOWED STATE SPACE

In case of force majeure, the organization is to assign a different than reserved stand space in consultation with the participant. The floor plan is always provisional and the organization reserves the right to change it, if necessary.

### 6. WORKSHOPS

Special activities on the stands, such as demonstrations and workshops, can only be held if written permission is requested and written from the organization. Demonstration can only be done at the own rented space/booth. It is not permitted to allow activities outside of the rented stand space. It is possible to have workshops on one of the workshop places, for which you will need to rent the necessary tables and chairs, this space is made available by the organization. This is stated on the registration form.

### 7. OWN STAFF

The stand-up of the participants who do not use ready-made stands must meet the following conditions: self-supporting side and rear walls, naming and lighting. If you have a luxury tent that is suitable for exhibition participation, this is also considered to be sufficient. It is mandatory to take down a flow point. In case the participant builds less than 2.50 meters, the own or any adjacent position must be completed.

If the organization on the show finds that the participant does not comply with these rules, the amount for complete stand-up will still be charged.

### 8. EDGE AND READY LOCATION

If you rent a complete stand, this is provided with white plastic walls, frieze list with your naming, lighting (1 duplex per 6 m<sup>2</sup> stand building), electricity and carpet. The outer sides of the building blocks are always open (with frieze lists). If you want to place an extra sidewall, the cost will be € 35.00 excluding 21% VAT per wall of 1.00 x 2.50 meters.

#### 9. CIRCUMSTANCES

In the case of ready-made construction, the lighting is included. All stands and pitches (including stand build and own stand-up) include a power outlet in the form of a wall socket. If you need more power than 3KW, you must request this separately, pricing follows.

#### 10. RENTAL

Subscription with two or more companies for one position is possible only after consultation with the organization. The cost of administration and entry in the list of participants amounts to € 250, - excluding VAT per additional participant (this is required in case of sublease).

#### 11. INJURY / INSURANCE

The organizers are not liable for any loss or damage to property or property of participants or accidents involving participants and their employees. Against fire, storm, transport damage and theft after burglary in the halls, participants can insure their stands and items. The participant is liable for damage to the space in which the stock exchange is held, caused by his or her involvement or by the involvement of employees or suppliers of the participant. Damage found on delivery of the show to the booth must be reported to the organizers. The participant will be liable for the damage that is subsequently discovered. In case of damage, the participant is obliged to report this to the organizers. The damage will be recovered from the participant.

#### 12. CANCELLATION OF THE BURSARY

Extraordinary circumstances, in the event of or due to fire, war, national mourning, storm, flood, infectious disease, riot, strike, exclusion, etc. may allow the organization to decide that the stock exchange is canceled in whole or in part. Already paid rent will be refunded.

#### 13. CANCELLATION PARTICIPANTS

Until 1 October 2017 you can cancel your registration completely free of charge. Between October 1, 2017 and February 15, 2018 you can cancel only with payment of € 25.00 excluding VAT as an administration fee. You can cancel your registration at all times until the first day of the fair, February 15, 2017. Already paid standby fees will be repaid, with the already mentioned administrative costs being deducted.

#### 14. REMOVAL OF RECOMMENDATIONS IN THE BURSARY

Advertising materials may only be issued in their own rented space. It is not allowed to provide advertising funds from another company to the show visitors. Also, without the permission of the organization, it is not permitted to deposit or distribute advertising funds elsewhere on the stock exchange.

It is possible to put your flyers / leaflets at the entrance of the fair. This applies to prices from € 150,00 excluding VAT for 3000 pieces. This must be requested in advance.

#### 15. WASTE

Waste must be deposited in the designated containers. At the end of the fair, it is not allowed to leave waste in the hall. All costs incurred by the organization in the event of incorrect conduct of the participant in this context are collected from the participant. Furthermore, the participant is obliged to keep his position in good condition during the stock exchange and to keep it clean.

#### 16. ACCESS HALLS AND TERRITORIES PARTICIPANTS AND STAFF

Participants and / or staff have access to the halls and terrains from one hour in advance to one hour after the official opening or closing hours.

#### 17. TO EXPOSE GOODS AND EXPORTS

No articles and persons may be exhibited in such a way as to violate public order, safety and good faith. Also, no items may be displayed or sold which differ from the selected range, which are textile handicrafts. It is explicitly forbidden to stumble with the selling prices, to dump items or to participate in the stock market when the participant has a cancellation sale or to maintain an overall sale. As a shopkeeper you should generally apply target prices. A small item with a sales outlet is allowed, one item with 10% discount is also allowed. Discounts on the entire range and posters / boards with the purpose of Sale, Offers, Removal, etc. are not allowed.

#### 18. RULES

In all cases where these terms and conditions are not provided, the organization decides. Deviating oral agreements between participant and organization are only valid when the organization has confirmed in writing.